

**BURN STANDARD CO. LTD.**

Registered Office :  
22.B.Raja Santosh Road.  
Alipore.  
Kolkata-700027.  
Ref: BW/ENQ/Stock/066/2012.

BURNPUR WORKS  
BURNPUR  
WEST BENGAL.  
( A Govt. of India Undertaking )

Wire : Wagon Burnpur.  
Telephone : (0341) 2230521&526  
FAX : 0341-2230232

Date: 03.01.2012.

Dear Sir,

Sub : Requirement of Wood.

Please quote your lowest competitive price, Delivery, Terms of Payment etc. for supply of the following :

<u>Description.</u>	<u>Specn.</u>	<u>Qty .required.</u>
1) Hard Wood.	Size : 45mm x 70mm x 150mm. ...	100 (Hundred) Pcs.
2) Hard Wood.	Size : 100mm x 200mm x 1500mm. ...	50 (Fifty) Pcs.
3) Sal Wood.	Size : 1.1/2" x 1.1/2" x 6' ...	50 (Fifty) Pcs.

N.B : All Tenderers are being requested to submit their Tender in two parts, i.e. a) Techno-Commercial Bid and b) Price Bid in two separate envelope super scribing Tender No, Date, Due Date etc. over both envelope.

**ENQUIRY CLAUSE.:**

- 1) Inspection : At our BSCL, Burnpur Works, Burnpur.
  - 2) Delivery : To be made at our Burnpur Works/Howrah Works as per the schedule mentioned in the Purchase Order.
  - 3) Payment : 30 days credit from the date of submission/acceptance of Bill.
  - 4) Validity : 90 days.
  - 5) Price : To be quoted on F.O.R. Burnpur Works basis. Price must be firm and no escalation in price will be considered during pendency of the contract.
  - 6) Rates must be quoted in Figures as well as in words too.
  - 7) You are required to furnish **Permanent Account No (PAN)** of your Firm along with the Quotation.
  - 8) Also required to submit Xerox Copies of Your Firm's (i) Trade License, (ii) VAT Registration Certificate & (iii) PAN Card.
  - 9) The Company is not bound to accept the lowest price or to assign any reason for non-acceptance of any tender and reserve the right to accept or reject any tender in part or in whole and also reserve the right of distributing the order between more than one tenderer.
  - 10) EMD :- As per CO's norms Rs.5000/- (upto tender value Rs. 5 Lakhs) towards Earnest Money Deposit to be submitted along with offer in the form of DD/Pay Order in favour of Burn Standard Co.Ltd., Burnpur. The same will be retain with us as interest free and adjusted against Security Deposit. The same will be refunded after completion of order.
  - 11) Security Deposit & Optional/Amendment Clause : Will be applicable as per Co's norms.
2. Your offer should reach this office in the duly sealed covered envelope within 24.01.2012 by 3-00 PM. Tender will be opened at 3-30 PM. on the same date.

Encl:

Yours faithfully,  
For Burn Standard Co.Ltd.

( S.K.Banerjee.)  
Deputy Manager(Pur & Mat).