

FORMAT NO.PR/06A/004 Rev.00

BURN STANDARD CO. LTD.

Registered Office :
22.B.Raja Santosh Road.
Alipore.
Kolkata-700027.

BURNPUR WORKS
BURNPUR
(A Govt. of India Undertaking)
MINISTRY OF RAILWAYS.

Wire : Wagon Burnpur.
Telephone : (0341) 2230521&526
FAX : 0341-2230232

Ref: BW/ENQ/Stock/067/2012.

Date: 03.01.2012.

Dear Sir,

Sub : Requirement of Wooden Plank.

Please quote your lowest competitive price, Delivery, Terms of Payment etc. for supply of the following :

<u>Description.</u>	<u>Specn.</u>	<u>Qty .required.</u>
1. Wooden Plank (Sal), Size : 1.1/2" x 10" x 9' Long.	...	10 (Ten) Pcs.
2. Ladder quality Bamboo. (24' Ft. Long).	...	10 (Ten) Pcs.

N.B : Tenderer is being requested to submit their Tender in two parts i.e (a) Tecno commercial Bid and (b) Price Bid in two separate Envelope super scribing Tender No. Date, Due Date etc. over both envelope.

ENQUIRY CLAUSE.:

- 1) Inspection : At our BSCL, Burnpur Works, Burnpur.
 - 2) Delivery : To be made at our Burnpur Works/Howrah Works as per the schedule mentioned in the Purchase Order.
 - 3) Payment : 30 days credit from the date of submission / acceptance of Bill.
 - 4) Validity : 90 days.
 - 5) Price : To be quoted on F.O.R. Burnpur Works basis. Price must be firm and no escalation in price will be considered during pendency of the contract.
 - 6) Rates must be quoted in Figures as well as in words too.
 - 7) You are required to furnish Permanent Account No.(PAN) of your Firm along with the Quotation.
 - 8) Also required to submit Xerox Copies of Your Firm's (i) Trade License, (ii) VAT Registration Certificate & (iii) PAN Card.
 - 9) EMD / SD & Optional / Amendment Clause : Will be applicable as per Co's norms.
2. Your offer should reach this office in the duly sealed covered envelope within 24.01.2012 by 3-00 PM. Tender will be opened at 3-30 PM. on the same date.

Encl:

Yours faithfully,
For Burn Standard Co.Ltd.

(S.K. Banerjee.)
Deputy Manager(Pur & Mat).