



**Burn Standard Co. Ltd.**

(A Govt. of India Undertaking)

“A Subsidiary of BBUNL”

**22 B, Raja Santosh Road, Alipur  
Kolkata- 700027**

Website: [www.burnstandard.com](http://www.burnstandard.com)

E- Mail: [burnho@vsnl.net](mailto:burnho@vsnl.net)

Ph- 033 24488849, FAX- 033 24488846

Ref: MM/Scrap/HW/10-11/02

24.06.2010

M/s .....

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Dear Sir (s),

Sub:- **Procurement of Scrap.**

Ref: **Tender No. MM/Scrap/HW/10-11/02 dated 24.06. 2010.**

**Last date for submission of tender : 26.07.2010 Upto 2.00 PM**

**Date for opening of tender 26.07.2010 at 3.00 PM**

Sealed tenders in two part (Part-I Techno Commercial Bid, Part-II Price Bid) are invited for supply of the following material:-

Heavy Melting Scrap preferably consisting of cut pcs. of Angles, Channels, Joist, Beams, Flats, Plates (5 mm and above), Rounds (8 mm & above), End Cutting Plates, Billets, Blooms and small M.S. Castings, small Forged M.S. Scrap (Low Sulphur and Low Phosphorus) size – 100 mm to 500 mm in length & width.

**General Terms & Conditions of the Tender :**

1. **Mode of submission of tender:**

a. Tender to be submitted on or before 1400 hours on 26.07.2010 in two separate sealed covers containing the Techno Commercial Bid and Price Bid super scribing the tender no, the due date and time of submission, addressed to Dy. General Manager (C & MM), Burn Standard Co. Ltd, 22 B, Raja Santosh Road, Alipore, Kolkata- 700027 are to be dropped in the tender box at the Materials Department on or before the date and time of submission

PART – I Techno Commercial Bid

PART – II, Price Bid

**Both the envelopes (Part- I and Part – II) are to be put up in a third envelop and to be submitted on or before the due date and time of posting.**

No e- mail / FAX quotation will be accepted.

Tenderer sending tender by mail will do so, solely on their own risk and BSCL will not be responsible for any loss in transit or postal delay.

Incomplete tender or tenders submitted with qualified condition(s) at variance with special as well as general terms & conditions / instruction to bidders of these tenders are liable to be rejected summarily.

**Contd. P/2**

2. **Total quantity:- 500 MT**

3. **F.O.R.** :- Supplies to be made on freight prepaid on door delivery basis.

4. **Supply Capacity** :- Tenderers to indicate whether they are able to cater the above quantity if not, tenderers should indicate their supply capacity in their offer.

5. **Opening of the tender:-**

Techno Commercial bid will be opened first and the tender committee will judge the ability of the contractor. Price of such tenderer who are found suitable after scrutiny of Techno Commercial Bid will be opened later. The date of opening the price bid will be intimated to the qualified tender.

6. **Techno Commercial Bid will contain the following documents:-**

**EARNEST MONEY DEPOSIT:** The tenderer should deposit Earnest Money Deposit (EMD) in the form of Demand Draft / Pay order drawn in favour of BURN STANDARD COMPANY LIMITED or Bank Guarantee as per the format provided by Burn Standard Company Limited with their offers. The amount of EMD will be according to estimated value as per tender as under:

Estimated value of the tender (Rs.)	Amount of Earnest Money
UPTO 5 LAKHS	RS. 5000.00
Rs.5,00,000/- to Rs.10,00,000/-	RS. 10,000.00
Rs.10,00,001/- to Rs.25,00,000/-	RS. 25,000.00
Rs.25,00,001/- to Rs.50,00,000/-	RS. 50,000.00
Rs.50,00,001/- to Rs.1 crore	RS. 1,00,000.00
Rs.1 Crore to Rs. 2 Crore	Rs.1,50,0000.00
Above Rs. 2 Crore	Rs. 2.5 Lakhs

However, tenderer registered with DGS & D, SSI Units registered with NSIC and PSU Units/ RDSO approved vendors may be exempted from the submission of EMD.

The Earnest Money is liable to be forfeited, if the tender withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender without Earnest Money in the desired manner is liable for rejection.

The Earnest Money lodged by the unsuccessful tenderer shall be refunded to the unsuccessful Bidders immediately after finalization of the tender. In case of successful tenderer Earnest Money will be retained by the Company till completion of supply/service or if so decided by the tenderer adjusted against Security Deposit for the said or any other tender as the case may be.

7. **Security Deposit** :- For due fulfillment of the contractual obligation, the successful bidder shall furnish Security Deposit within 15 days of receipt of Purchase Order in the form of Bank Guarantee (BG) (as per format provided by BSCL), Demand Draft/ Pay order valid till completion of contract. The amount of security deposit shall be 5% of the total value of the contract.

Security Deposit will be retained by the Company as interest free towards performance guarantee till completion of supply of the full ordered quantity. The security deposit will be refunded after successful execution of the contract.

8. **Inspection** :- Materials will be inspected by BSCL representative on receipt of material at our Howrah Works.
9. **Terms of Payment** :- Payment will be made within 30 days after receipt and acceptance of the material and receipt of the bill.
10. **Offer Validity**:- Offer should be kept valid for acceptance or otherwise by BSCL for a period of 90 days from the date of opening of the tender. If the 90<sup>th</sup> day is a Holiday for BSCL, the offer will remain valid for acceptance till the next working day.
11. **Cost of Tender Documents** :- Cost of this document is Rs.250/- only which is to be submitted by cash. In case the tenderer downloaded the tender document from the website, tenderers are required to submit a Demand Draft of Rs.250/- (Rs.300/- for courier) drawn in favour of Burn Standard Co. Ltd., payable at Kolkata.
12. **Price Validity** :- Rate quoted shall remain valid for supply of total ordered quantity.
13. **Other terms and conditions** :-
  - (i). Purchaser reserves the right to increase/decrease the quantity upto 30% of the ordered quantity during the currency of the contract at the same price and terms and conditions.
  - (ii). The Contract shall be treated as having been concluded as soon as a Letter of Intent is issued.
  - (iii) Any correction made in the price quoted by the Buyer/Tenderer (s) should be attested by the Buyer / Tenderer (s) under his full signature with Company's Seal.
  - (iv). Tenderer (s) should sign all the pages of the tender documents with Company's seal of the tendering firm as a token of acceptance of the terms and conditions.
  - (v). Clarifications, if any, are to be sought by the Tenderer (s) from BSCL, before submission of the tender and no complaints whatsoever, will be entertained after opening of the Tender.
  - (vi). BSCL does not bind itself to accept the highest offer or any offers or to assign any reason (s) for non-acceptance of it, BSCL is at liberty to accept and/or reject any or all offers without assigning any reasons thereof.
  - (vii). Quotation received for combined/conditional offer/or submitted otherwise than as required is liable to be rejected.
  - (ix). Rejection :- In case of rejection of material, rejected materials are required to be taken back at the risk & cost of the tenderer within seven days from the date of intimation. Otherwise ground rent @ 1% per week or part thereof on the value of the rejected material will be recovered from the tenderer. Even after payment of the ground rent, the tenderer does not lift the material within a month of receipt of rejection memo, it will be presumed that the tenderer is not interested to lift the material. BSCL will dispose of the material and the tenderer will not hold BSCL responsible for the rejected material.

(x) **Delay in progress and termination of the Contract:-**

If a contractor fails to supply the material as per the delivery schedule BSCL reserves the right to terminate the contract and recover the additional expenses shall be recovered from the supplier.

14. **Liquidated Damages** :- In the event of late delivery of material, purchaser reserves the right to recover from the suppliers by way of Liquidated Damages equivalent to 2% price of material per month including taxes, duties and freight.
15. **Transit Insurance**:- The purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted for arriving in good condition of the destination mentioned in the delivery schedule.
16. **Tenderer is required to submit their Price in the Price Bid format attached along with the tender.**

Thanking you,

Yours faithfully,  
For Burn Standard Co. Ltd.

(S.K.CHATTERJEE)  
Dy. General Manager (COM. & MM)

**DECLARATION BY THE TENDERER**

I/We have fully understood the above Terms and Conditions of the Tender which are returned herewith duly signed by me/us with Seal as a token of acceptance of the aforesaid Terms and Conditions in toto and I/We have made my / our offer keeping in view of these terms and conditions.

**Signature of the bidder with name, designation, contact number & Official Seal**

**PRIC BID FORMAT**

Tender No. MM/ Scrap/HO/01-11/ Dated

We do hereby submit our price bid as under:-

Name of the firm :

Central/ Vat Registration No :

Quantity Offered :

Supply capacity per month :

Price per Tonne on door delivery  
basis at Howrah Works :

Ernest Money Details :

Acceptance of Security Deposit :

We agree to supply the material on the above rate and terms and conditions and our rat will remain for supply of total ordered quantity.

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Name, address and contract number of the tenderer