

BS

PR/06A/004 Rev.00

FORMAT NO.

BURNPUR

Registered Office:

22B Raja Sontosh Road
Kolkata:700027

BURN STANDARD CO. LTD.
BURNPUR WORKS

Wire: Wagon Burnpur
FAX: (0341)2230531/232

BURNPUR:713325 Telephone: (0341)2230521,526

WEST BENGAL

(A Govt. of India Undertaking)

Ref. No: 1126-BW/ENQ/08-09/ 014

Date: 12.06.2008

Dear Sir,

Sub: Tender for supply of Nylon Bush for BOBYN Wagon.

Sealed tenders are invited from the eligible reputed manufacturers / suppliers for supply Nylon Bush for BOBYN Wagon.

| SL NO | ITEM | BSCL drg no. | SPECIFICATION | QTY (Nos) | |
|-------|-----------------|--------------------------------------|--|-----------|-----|
| 1a) | Nylon 66 Bushes | 90-06-01 Alt.4 or Latest ITEM – A | RDSO'S STR No WD-04-Nylon Bushes 2002 with latest alteration | 720 | |
| b) | - do - | - do - | ITEM – B | - DO - | 135 |
| c) | - do - | - do - | ITEM – C | - DO - | 90 |
| d) | - do - | - do - | ITEM – D | - DO - | 90 |
| e) | - do - | - do - | ITEM – E | - DO - | 90 |
| f) | - do - | - do - | ITEM – F | - DO - | 90 |
| g) | - do - | - do - | ITEM - G | - DO - | 90 |
| h) | - do - | - do - | ITEM – H | - DO - | 45 |

NOTE :

- Rate should be quoted both in words and figure clearly.
- Referred drawings are available from our BSCL / Burnpur Works if required.

DUE DATE OF SUBMISSION : 03.07.2008

DATE OF OPENING : 04.07.2008

For General Terms and Conditions, please referred to enclosed Annexure : 'A'
Management reserves the right to accept / reject the tender without assigning any reason thereon.

Thanking you,

Yours faithfully,

FOR: BURN STANDARD CO.LTD.

**(S. K. Thakur)
ASST. MANAGER (PURCHASE)**

BURNPUR WORKS

BURNPUR

GENERAL TERMS AND CONDITIONS

1. **SCOPE OF WORK** : Manufacturing and supply of the stores strictly as per requirement and specification/drawings stipulated in the tender form.
2. **SUBMISSION OF TENDER** : Offer addressed to **JUNIOR MANAGER (PURCHASE)** should be submitted within the due date and time as stipulated in the tender, superscribing the name of the tender. Tender reference no. due date & time on the top of the envelope.
3. **EARNEST MONEY DEPOSIT** : The tenderer are required to deposit Earnest Money as per table given below in the form of demand draft/pay order drawn in favour of Burn Standard Company Limited, Burnpur Works, Burnpur.

| | <u>VALUE OF TENDER</u> | <u>EARNEST MONEY</u> |
|----|------------------------------------|-----------------------------|
| a. | Up to Rs. 5 Lakhs | Rs. 5,000.00 |
| b. | Above Rs. 5 Lakhs to Rs. 10 Lakhs | Rs. 10,000.00 |
| c. | Above Rs. 10 Lakhs to Rs. 25 Lakhs | Rs. 25,000.00 |
| d. | Above Rs. 25 Lakhs to Rs. 50 Lakhs | Rs. 45,000.00 |
| e. | Above Rs. 50 Lakhs to Rs. 1 Crore | Rs.1,00,000.00 |
| f. | Above Rs. 1 Crore to Rs. 2 Crore | Rs.1,50,000.00 |
| g. | Above Rs. 2 Crore | Rs.2,50,000.00 |

Tender received without Earnest Money Deposit may be considered for acceptance, however Govt. Undertakings and firms registered with DGS & D. NSIC. Small Scale Industries, Service Institute and DGTD will be exempted on submission of necessary documentary evidences. The Earnest Money will be liable to be forfeited, if the tenderer withdraw or amends, impairs, or derogates from the tender in any respect within the period of validity of his tender. Earnest Money of unsuccessful tenderers shall be refunded to them immediately after finalisation of the tender without any interest. In the case of the successful tenderer, the same shall be retained by the company as a part of security deposit, if so desired by the tenderer.

4. **SECURITY DEPOSIT** : Successful tenderer should deposit a sum towards security deposit as per the table given below by demand draft/pay order/Bank Guarantee from any Nationalised Bank as per prescribed format within 10 (ten) days from the date of receipt of the purchase order.

| | <u>VALUE OF PURCHASE ORDER</u> | <u>SUN OF SECURITY DEPOSIT</u> |
|----|---------------------------------------|---------------------------------------|
| a. | Up to Rs. 2 Lakhs | Rs. 10,000.00 |
| b. | Above Rs. 2 Lakhs to Rs. 5 Lakhs | Rs. 15,000.00 |
| c. | Above Rs. 5 Lakhs to Rs. 10 Lakhs | Rs. 25,000.00 |
| d. | Above Rs. 10 Lakhs to Rs. 25 Lakhs | Rs. 50,000.00] |
| e. | Above Rs. 25 Lakhs | 2% (Two percent) value of P. order. |

Security deposit will be retained by the company towards performance guarantee till final execution of the contract and shall not earn any interest. The Security Deposit will be refunded after successful execution of the contract and No objection certificate by the company/Beneficiary unit.

5. **RISK OF ACCEPTANCE** : **This office does not pledge itself to accept the lowest or any other tender and reserves to itself the right to acceptance of whole or any part of the tender.**

6. **INSPECTION** : The finished materials shall be inspected by BSCL/BW/RDSO or their authorised representative at your works/our works as the case may be. All testing and inspection facilities are to be extended by the tenderer free of cost. In case finished materials are inspected by RDSO. DM to be attached along with your supply. Material Test certificate both physical and chemical and guarantee certificate to be submitted during inspection/supply as the case may be.
7. **DELIVERY** : To be commenced within 15 days after receipt of formal order/LOI and thereafter supplied may be made as per requirement of Burn Standard Co. Ltd, Burnpur Works.

Contd....2.

8. **TERMS OF PAYMENT :**
- a) Our payment terms is 30 (thirty) credit from the date of submission of bill against supply of stores. Any deviation against terms may not be acceptable during evaluation of offer.
 - b) Those who could not maintained the desired quality of this items and have been communicated by us on previous occasions must confirmed that their product has been modified /up graded to meet the quality requirement. For this specific vendors the proforma payment terms is not acceptable and will be summarily rejected with such payment terms.
9. **VALIDITY OF OFFER :** Tenderer should keep their offer valid for acceptance by the company for a minimum period of 90 (Ninety) days from the date of opening of the tender, within which period tender can't withdraw his offer.
10. **PRICE : Tenderer must confirm that their quoted rate is firm till execution of the contract and no escalation in the price will be considered during pendency of the contract price must be FOR Burn Standard Company Limited, Burnpur Works, Burnpur OR Howrah Works, Howrah.**
11. Rate should be quoted in the unit mentioned in the tender form indicating basic price with additional charges like Excise Duty, Sales Tax / VAT, Octrol etc. should be shown separately. Rates should be quoted in words and in figures neatly. Erased or over within rates will disqualify the tender. Rates once offered and accepted will hold good for the whole contract period.
12. **PACKING & FORWARDING :** Tenderer is required to ensure that proper packing is made as to ensure necessary safety of finished materials during transit.
13. **MARKING :** For easy identification of the finished materials, tender are required to ensure that each and every components must bear a stamp of the name of your firm together with relevant drawing no/part no or some kind of identification mark/tagging pertaining to your firm.
14. **MODE OF DELIVERY :** By Road FOR at our BURN STANDARD CO. LTD. BURNPUR WORKS / HOWRAH WORKS.
15. **GUARANTEE / WARRANTY :** Warranty / Guarantee should cover material and workmanship. Tenderer are required to provide warranty/guarantee of the ordered components against each consignment, indicating the challan no. & date for a period of 24 (twenty four) months from the date of commissioning or 30 (thirty) months from the date of supply which ever is earlier.
- 16. RISK PURCHASE : In the event of failure to deliver the ordered items by the tenderer as per the delivery schedule and or according to specifications and or terms and conditions specified in the purchase order, the company reserves the right to procure the materials from elsewhere at the risk and cost of the tenderer without serving any notice.**
17. a) **QUANTITY TOLARANCE :** ± 2% (for supply of Steel materials / fasteners).
17. **LIQUIDATED DAMAGE :** In the event of late delivery of materials, the company reserve the right to recover from the tenderer by way of liquidated damage equivalent to 2% (two percent) value of late delivery materials per month or part there of including taxes and duties.
18. **TRANSIT INSURANCE :** The purchase will not pay separately for transit Insurance and the tenderer will be responsible till the entire stores received in good condition by the purchase as per the destination mentioned in the purchase order.
19. **OPTIONAL CLAUSE :** The purchase reserves the right to increase/decrease up to 30% (thirty) percent of the ordered quantity during the currency of the contract at the same price and terms and condition with suitable extension of the delivery period, or short closing the order as the case may be.
20. **DOCUMENT TO BE ENCLOSED :**
- a) Performance report with respect to supply made to public/private sector during last three years.
 - b) Latest income tax clearance certificate.
 - c) VAT Registration No. / TIN No.
 - d) Valid trade License.
 - e) Valid RDSO registration certificate.
 - f) Latest valid SSI / NSIC / Review Certificate of NSIC.
 - g) Certificate from a schedule Bank to prove their financial ability.
 - h) Pan Number of your firm.
- Management reserves the right to accept or reject the tender fully / partially without assigning any reason thereon.
BSCL Management reserves the eight to split/distribute the order quantity suitably but not exiding the tender quantity.

For : BURN STANDARD CO. LTD.

(S.K. THAKUR)
ASTT. MANAGER (PURCHASE)